

EMCS SOCIETY

ANNUAL REPORT

2017 - 2018

ABOUT

Community schools provide infrastructure for community services that would otherwise not have a local home. In Sooke, this is especially important. Many families commute for work, support, and recreation programs, leaving few hours for engagement with their neighbours. Increasing the use of our public school facilities means that families can spend more time in their home community, building relationships and local connections. Their children become connected to the community because they are actively engaged within it.

The EMCS Society partners with students, parents, and the community to build a safe, supportive, and challenging learning environment that enables people to make a living, make a life, and make a difference.

We support this vision by coordinating local services and sustainable prevention-based strategies for children, youth, seniors, and families in the following fields of service delivery:

- Community Education
- Curriculum Enhancement
- Facility Rentals
- Health & Nutrition Programs
- Literacy Programs
- Youth Programs
- Fundraisers & Events



**PROVIDING
OPPORTUNITIES FOR
PEOPLE OF ALL
AGES IN THE SOOKE
REGION**

PRESIDENT'S REPORT

Welcome to my fourth and final annual report as president of the EMCS Society. It's been a rewarding period of my life and I've thoroughly enjoyed working with the Society's Board of Directors, its members and the skilled team of Anne Bell, Ebony Logins, and Reta Vasey. The latter recently left the Society after five great years and I want to express special gratitude to her as our bright, ultra-professional front-line presence. Wishing the happiest of trails to her and her Andy in their new life in Ladysmith. And a warm welcome to the talented Aimee McIntosh as Reta's replacement.

The document you hold in your hands again neatly captures the Society's unique role as the link between our town's community school and Sooke itself. The continuing good news is we're blessed with committed and qualified staff and contract employees; ultra-tight bookkeeping; strong relationships with numerous community organizations; solid support from SD #62 and Milnes Landing Trustees; and a diverse menu of programs for adults, young people and vulnerable youth.

It's certainly been a year of change. In addition to Ms. Vasey, we said farewell to esteemed EMCS Principal Patrick Swinburnson and hello to his gifted successor, Laura Fulton. Like Pat before her, Ms. Fulton has kept the Board updated about the people, policies, and initiatives that make EMCS such a vibrant, progressive learning environment. Best wishes also to long-time Theatre Coordinator Thom

Southwood and Literacy Coordinator Stephanie Croft in their new ventures. We've been fortunate to swap them out for the equally talented Steve Anderson and Kate Barton. The Society is certainly in good hands going forward.

The exciting news this fall is the opening of the Sooke Makerspace after the necessarily exacting and patient process required to launch a dream garage workshop that will be used morning, noon, and night by students and the public. As I write, we're in the home stretch for the second Sooke Talks, an ongoing showcase for the fascinating and accomplished individuals living in our midst. It's a co-venture with Sooke Harbour Toastmasters, and we're indebted to its Tania Ehman and Tracy Waters for launching it with such style and class.

I joined the Society's board in 2013 at the encouragement of my Transition Sooke colleagues and so began a fascinating learning curve for me, a childless man who'd not stepped inside a high school since I graduated from my own in Ottawa two score years ago. On becoming president, I succeeded the estimable likes of (since 1987 in order) John Farmer, Linda MacMillan, Lori Messer, Byron Cook, Bev Walker, Jill McLuckie, Dinah Nickerson, Nicky Logins, Kerrie MacLean, Roger Temple, Doug Agar and Michael Young. In bidding adieu, I extend my sincere best wishes to those who succeed me at the helm of what is a truly essential aspect of community life here where the rainforest meets the sea.

BOARD MEMBERS

BEHIND THE WORK

JEFF BATEMAN
President

KATE BARTON
Vice President

SUSAN PERCIVAL
Secretary

LAURA FULTON
Director-at-Large

TRISTON LINE
Director-at-Large

LORETTA DEUTSCHER
Director-at-Large

WILLY BURROWS
Director-at-Large

Membership

Patrick Swinburnson, Jean Lister,
Roger Temple, Vicki Temple, Jo Phillips,
Patrick Gale, Lindy Philip, Les Haddad,
Peter Powell, Alanda Carver, Sheila Wincup,
Kelli Dunn, Ross Pratt, Mel Dobres, Andrew Donnelly,
Linda Green Abraham, Nicholas Callanan, Bob Pillips,
Margot Swinburnson, Neil Poirier.



STAFF MEMBERS

BEHIND THE WORK



EBONY LOGINS

**COMMUNITY
SCHOOL
COORDINATOR**



ANNE BELL

**COMMUNITY
SCHOOL
COORDINATOR**



AIMEE MCINTOSH

**PROGRAM OFFICE
ASSISTANT**



HEATHER CORMIER

DUTY HOST

KATE BARTON
Literacy Outreach Coordinator
Current

STEVE ANDERSON
Theatre Coordinator
Current

THOM SOUTHWOOD
Theatre Coordinator

STEPHANIE CROFT
Literacy Outreach Coordinator

RETA VASEY
Program Office Assistant

SHAYLIN WARREN
Youth Engagement Coordinator

BROWNWYN BEHM
Literacy Camp Coordinator

RHYS PUGH
Literacy Camp Coordinator

MARION STUPICH
Literacy Camp Coordinator

ALISON SUDLOW
Literacy Camp Leader

NICOLE OYLER
Literacy Camp Assistant

ARRAN WASS-LITTLE
Literacy Camp Assistant

DIANNE CHIASSON
Accountant

WHERE WE'RE AT TODAY

This has been one busy year! We are so fortunate to have amazing staff, volunteers, programs, and events taking shape - all out of our small little office at EMCS.

While we faced the challenges of losing Good Food Box Orders and getting the Makerspace from a dream to reality, we also celebrated many victories.

Our community education program registration grew by 93 participants and we started taking partial online registrations. Our mailing list grew to over 650 people. We maxed out the use of the gymnasium, and the Sooke Community Theatre use remained above 800 hours. Our Board hosted the very first (of many!) Sooke Talks.

Literacy initiatives continue to grow, as we build and maintain programs and partnerships. Our Youth Engagement Program brought back the Youth Friendly Business, with 50 businesses completing the survey.

The Play & Learn Summer Camp remains a success, preventing summer learning falloff and, in most cases, improving each child's literacy skills in reading, writing, math, and physical literacy.

We also added a new donation platform: CanadaHelps, which has brought in donations for the camp and provided ticket sales for our events.

WHERE WE'RE GOING

The Society is moving full steam ahead with an abundance of local and enthusiastic volunteers. Our programs will continue to grow in their success, in part by attracting new participants through the Makerspace. The Youth Engagement Program has started something exciting with its inaugural Dodgeball Tournament. Sooke Talks will be a semi-annual community event. We will continue to maintain and improve our services with the help of our new team of staff and volunteers. The EMCS Society is an amazing place to be!



OPERATIONS

THIS IS HOW WE DO IT

COMMUNITY EDUCATION

Programs Offered: 40
Programs Run: 73%
Registrations: 424



Offering 40 classes is our sweet spot! An additional 93 people registered for classes this year, almost doubling our 2016/2017 numbers.

SOCIAL MEDIA

Facebook: 426 Likes
Twitter: 269 Followers
Website: 12,649 Unique Visits
Mailing List: 661 Subscribers



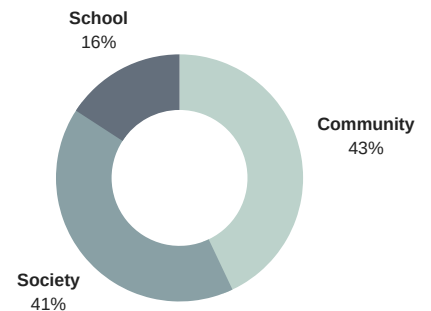
Facebook is the media of choice, with 88 additional likes this year.

FACILITY USAGE AT SOOKE FAMILY SCHOOLS

Community Use: 3,988 hours
School Use: 3,827 hours
Society Use: 1470 hours
TOTAL HOURS: 9,285



Facility bookings remained on-par.



GOOD FOOD BOX

GFB Distributed: 215
IHN Referrals: 38
Cooking Class Enrolment: 95



While the number of Cooking Out of the Box participants stayed the same, IHN referrals were cut in half and 75 less boxes were ordered this year.

SOOKE COMMUNITY THEATRE

A TOUGH ACT TO FOLLOW

Since obtaining the position of Theatre Coordinator, Steve Anderson has had 3 goals in mind: to learn about all aspects of the position, to continue the ThUGs meetings, and continue the ongoing use of the Theatre.

The ThUGs meetings help the Coordinator learn from the main users of the Theatre; to evaluate, prioritize, and advocate for their concerns and needs of the Theatre, including identifying current repair and upkeep needs as well as the potential for future changes and additions.

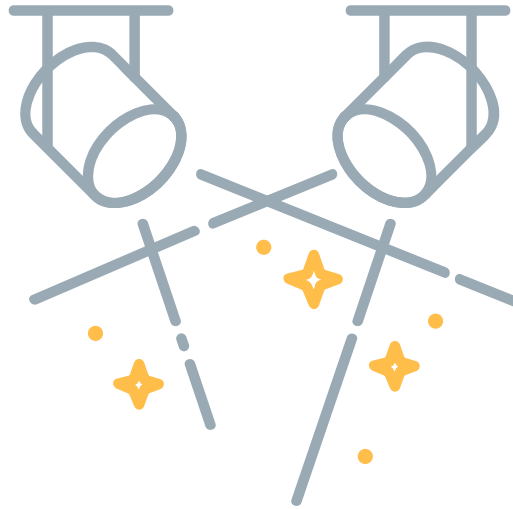
Two high-powered speakers were purchased and added to the main system, making a big difference in the sound quality for performances. A few smaller items have been added for general use, including two small clip-on mics.

Lighting, seating, and other upgrades are in the works; they are big-ticket items for which the Society has created a long-term budget plan for maintenance, improvements, and replacement.

Overall, the Coordinator focuses on ensuring the user groups are happy and builds upon the good public image of the Theatre to increase regular use by the community.



THEATRE EVENTS



Taylor Caspersen CD Release Show
Acting Out Summer Camp
Chiliwack Concert
Sooke Harbour Players - Oliver
Amber Academy
Sooke Elementary Concert
Awareness Film Nights
Sooke 150 Year Anniversary Celebration
Barney Bentall Concert
Sooke Bike Club Movie Nights
John Muir Winter Concert
ECS Final Projects Nights
Patricia's Music Studio - Piano Recitals
Grad Fashion Show
Christian Life Assembly
Family Literacy Day Storytelling
Sooke Talks
Vagina Monologues
Sooke Singout
Fraggle Rock Performance
Carole Cave Mini Dance Show
Safer Schools - Digital Awareness Night
Grad Movie Night
Sooke Soccer - Nicky MacKenzie Concert Fundraiser
Sooke Youth Show Choir

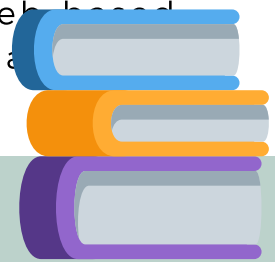
TOTAL THEATRE HOURS: 814.50

LITERACY OUTREACH

The Play & Learn Summer Camp was a success again this year! The attached report provides an in-depth look at the results of this year's cohort. To-date, we have maintained and improved the reading, writing, math, and physical literacy skills of over 150 children

Kate Barton seamlessly transitioned into the Literacy Outreach role by coordinating the Books for Breakfast program in Sooke and East Sooke, Book Bin Exchange Program, Family Literacy Days, and community partnerships. She also provided a Dada Poetry in Art workshop at the 2nd Annual Sooke Music & Art Festival. The workshop was a success and connections were made with the Sooke Arts Council, Sooke Writers Collective, and Vancouver Island Regional Library.

The South Island Literacy website continues to provide a web-based link for users. Facebook and Instagram are also being used and potentially be a good platform for competitions and interactive content. The Literacy Task group will be



FAMILY LITERACY DAYS

FAMILY LITERACY DAY 2018: Story teller David Bouchard performed at EMCS Theatre and the attendance was approximately 100 parents and children. Feedback was positive, and all were entertained by this original and captivating storyteller.

The STEAM theme for the 2019 event is "Let's Make it".

LIBRARY CONNECTIONS

In partnership with the Vancouver Island Regional Library, the Literacy Outreach program is offering outreach opportunities to the youth community, with a focus on home learners. Links will be strengthened and opportunities created for many new programs to serve adults with special needs and Aboriginal communities.

BOOKS FOR BREAKFAST

Sooke Attendance at SFRS: 32 families

East Sooke Community Hall Attendance: 15 families

Monthly themes, including “Magic Carpet” and “Pajama Party”, provide an enriching literacy activity for children ages 0-5. This year, children received books from Barefoot Books Publishers and Usborne Canada Publishers. Funding for this project was provided by SD62 and Decoda Literacy Solutions.



BOOK BIN EXCHANGE PROGRAM

Book Bins are maintained at EMCS, SRFS, SEAPARC, T'Sou-ke Nation Health Office. The program has a healthy collection of adult books and ongoing efforts are made to improve the stock of children's books. The Sooke branch of the Vancouver Island Regional Library has kindly added young adult books to our collection as they are removed from circulation through Nathalie Jones, the Sooke Youth Librarian.

A group of amazing volunteers (notably, Jean Trickey of the Sooke Rotary Literacy Committee) are continually cleaning and maintaining donations, which are now stored at Sooke Storage.

YOUTH ENGAGEMENT

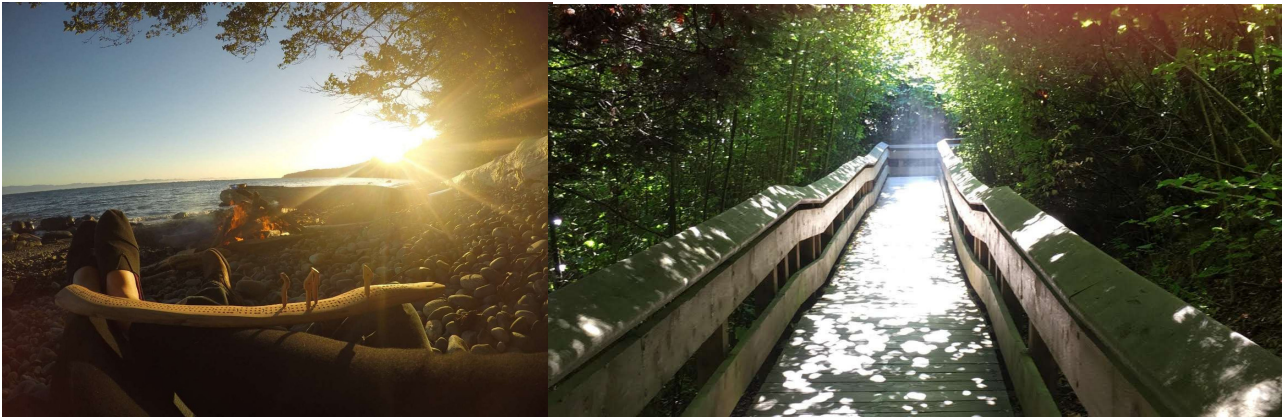
Shaylin Warren, an EMCS grad and UVic Education student, was hired to run the Youth Engagement Program with the assistance of funding from Canada Summer Jobs. She kept busy leading the Youth Friendly Business Project, Sooke Dodgeball Tournament, and the Youth PhotoVoice Project. These events were promoted in partnership with Sooke Pocket News, by way of a youth column was created. The column will be continued throughout the school year by youth volunteers writing weekly articles.

Thirty local businesses completed the Youth Friendly Business Survey to determine how to improve relations between the business community and youth and to show why and how organizations support youth to ensure a strong and connected community. The top 10 businesses were:

- 642 Wear
- Coast Capital Savings
- Rush Adventures
- SEAPARC
- Serious Coffee
- Seaside Sweets
- Subway
- The Stick in the Mud
- Vancouver Island Regional Library
- Western Foods

The Youth Engagement Team was excited to host Sooke's first Dodgeball Tournament. Nine teams participated in this youth-run community event for people of all ages. It was truly heartwarming to see so many different individuals come together to play and have fun.





The Youth Engagement Program hosted the PhotoVoice Project for youth ages 12 - 26 year. PhotoVoice is a process in which individuals capture aspects of their environment and experiences through photography. The photos are then put on display for the community to analyze. As a result, community members gain a voice through their photographs and connect with others in the community to advocate for change. Youth were asked to photograph issues they face, their passions, accomplishments, and overall experiences on a day-to-day basis.

The intentions were to:

- challenge commonly held assumptions about youth
- provide insight on what it is like to be a youth in Sooke
- raise awareness surrounding issues youth face
- expose invisible barriers preventing community integration
- promote social change
- advocate for youth rights

The photographs were framed and displayed at the Sooke Music & Art Festival.



SCHOOL SUPPORT



The EMCS Society assists Edward Milne Community School and School District No. 62 (Sooke) with financial donations, in-kind donations, curriculum support, and professional support.

Ebony Logins is the Athletic Director for EMCS. This involves recruiting coaches, registering student athletes with BC School Sports, attending athletic meetings, managing team budgets, hosting coach meetings, and coordinating the year-end banquet.

In addition, she sits on the SD62 Wellness Centre Leadership Committee and Healthy Schools/Healthy People Committee. The Wellness Centre Committee is comprised of staff and administration from Belmont, Royal Bay, Island Health, and others who have a vested interest in the high school health centres. The Society is assisting specifically with youth engagement opportunities at the centres and also provides supplies, food, and snacks for the EMCS Wellness Centre. The Healthy Schools/Healthy People Committee is comprised of various community partners throughout the Westshore who are working together to make SD62 as healthy as possible for staff and students.

The Society also worked alongside SD62 and EMCS administration to bring the Sooke Makerspace to EMCS. Seed funding for the Sooke Makerspace was provided by the United Way of Greater Victoria for equipment and SD62 provided funding for the necessary upgrades to shop spaces. The Sooke Makerspace assists the school by providing school use of the equipment during the day and community use of the equipment on evenings and weekends.

PRINCIPAL'S REPORT

EMCS had a wonderful year in 2017/18 and is off to a great start for 2018/19! In January, we thanked Principal Patrick Swinburnson for all of his dedicated efforts and accomplishments. At that time, I joined the school as Principal and have been continually impressed by the enthusiasm of staff to offer the best possible educational experiences for our students, and the maturity, respect and thoughtful contributions of students to their own learning and the learning of others.

This year, the school is buzzing with amazing opportunities for our 650 learners. We have introduced several new changes designed to enhance student learning and communication. In particular, we have introduced 'focus blocks,' a successful model used by many schools in British Columbia and beyond. We are always aiming to improve communication and students can now access school information through a range of sources, including the TV screens, 1st period announcements, notice boards, the website and through our new EMCS Wolverine app. We are also increasing student voice, encouraging youth representatives on PAC, EMCSS, One Spirit Committee, our School Inquiry Team and the SOGI Team. Finally, we are now half way through implementing the new graduation program.

As part of our efforts to maximize opportunities for learning and engagement, we focus on comprehensive programming in six areas: Academics, Applied Skills, Arts, Sports, Nature and Community. Below are a few highlights from each area.

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opportunities for learning and engagement, we focus on comprehensive programming in six areas: Academics, Applied Skills, Arts, Sports, Nature and Community. Below are a few highlights from each area.

EMCS prides itself on its strong academic programs. Our graduates from last year are now attending over 23 different post-secondary institutions. Graduates were awarded well over \$150 000 in scholarships. We offer a broad range of choices in academic courses at all levels. We continue to offer courses at the AP and Dual Credit levels, and have added Marine Science for grades 9 and 10. English 10 also now includes a choice of Literature and Composition, Creative Writing and New Media, or First Peoples English.

Our sports program continues to offer a range of programming for students. In addition to regular PE classes, the hockey academy and the soccer academy, we now offer Sports Performance classes in Basketball, Rugby and Superfit. Our students competed successfully at the local and provincial levels in basketball, curling, volleyball, badminton, cheer, cross-country, wrestling, and rugby. One rugby player earned a major UBC sports scholarship and Leigha Auld won provincial bronze in wrestling. We are also very fortunate to significantly upgrade our weight room equipment this year, which has expanded the fitness opportunities we can offer.

We continue to excel in the area of applied skills. The Culinary Arts program is thriving, as is our regular foods programming. For the second year in a row at the island Skills Canada competitions,

EMCS was the 'Most Winningest School,' receiving multiple medals at all levels. In addition, our Robotics team placed third at the provincial level - the only island or lower mainland school to place. Our upgraded facilities have also improved student learning opportunities, including new welding booths; dust collectors and a planer; new stoves; and a new Makerspace available to the public as well as students.

We continue to offer excellent art-based programming such as Musical Theatre, Film and Drama, and provide opportunities to perform to the larger community, (such as the hit Grease last year!) Our band program has expanded this year, and guitar is added to our list of music courses. Our visual arts program is strong, with our students making impressive contributions to the Sooke Fine Arts Show and the South Shore Gallery. Photography and Digital Art are also now offered, with yearbook as their major project. Finally, in addition to the existing creative outlets that our applied skills programs offer, textiles are also a thriving program.

In addition to the four traditional secondary school areas of programming, EMCS also aims to take advantage of our local environment and enhance wellness by ensuring that nature is part of our programming. Our senior Environmental Science courses have a long-standing tradition of success. We have now coupled this course with junior options of sustainability and marine biology. Our foods program is also tied to our garden and outdoor experiences. Last year, the TASK (Trades, Awareness, Skills and Knowledge) students added an outdoor classroom to our resources at EMCS.

This coming year, our school inquiry team is focused on exploring how a deeper understanding of eco-literacy can improve student learning and social well-being. EMCS takes pride in the fact that we are a community school and that we are surrounded by strong local communities. We aim to enhance community in three ways:

First, we take advantage of the fact that we are a smaller high school, meaning that teachers and students have a level of familiarity with one another that fosters social health. As part of our continual efforts to seek ways to meaningfully engage with students, we now have a team of staff greeting students at the front doors each morning.

Second, we aim to connect with local communities through our Elder and Role Model Programs, through community-based projects (such as those led by visual arts, leadership and careers) and through our wonderful partnership with the EMCS Society. The Makerspace is off the ground and is full of potential for shared learning. The new Careers curriculum also requires students to seek a mentor to assist them with finding support networks and career direction. We are hoping to link students with local community mentors.

Finally, we are very proud of our international student program, which links us to our global communities. This year, we welcome students from Spain, Australia, China, Brazil, Switzerland, Japan, Mexico, Germany, Turkey (late arrival), Colombia, and the Netherlands. We are aiming to start an intercultural club which will allow students to explore their own heritage, as well as the heritage of others.



SOOKE MAKERSPACE

FOR THE MAKERS OF SOOKE



It's finally here! After years of planning, the Makerspace launched a soft opening in June, 2018.

Most of 2017 was spent upgrading the space with new electrical and ducting systems, and covering all aspects of liability. The soft opening involved the recruitment and orientation of MakerHost volunteers.

After surveying the community, over 20 people showed interest in volunteering. Half of them completed the process and are active hosts and program instructors for the coming year.

The Society looks forward to a Grand Opening in November 2018.

**IMAGINE THAT: A
NATION OF INNOVATION
HOBBYISTS WORKING
TO MAKE THEIR LIVES
MORE MEANINGFUL AND
THE WORLD A BETTER
PLACE. WELCOME TO
THE MAKER
REVOLUTION.**

**MARK HATCH
THE MAKER MOVEMENT**



THANK YOU *thank you*

THANKYOU

FOR ANOTHER
WONDERFUL YEAR!


You are
Stellar

THANKYOU T

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EDWARD MILNE COMMUNITY SCHOOL SOCIETY

FINANCIAL STATEMENTS
(Unaudited-See Notice to Reader)

JUNE 30, 2017

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Statement 1B – Projects Detail Summary
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Schedule 1 – Continuity of Reserves

Dianne Chiasson, Accountant

Dianne Chiasson

Accountant
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Mill Bay, B.C. V0R 2P1

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E-Mail: dianne9@shaw.ca

NOTICE TO READER ENGAGEMENT REPORT

To: THE DIRECTORS,
EDWARD MILNE COMMUNITY SCHOOL SOCIETY

I have compiled the balance sheet of Edward Milne Community School Society as at June 30, 2017 and the statements of revenues and expenditures for the year then ended from information provided by the Society. I have not audited, reviewed or otherwise attempted to verify the accuracy or completeness of such information. Readers are cautioned that these statements may not be appropriate for their purposes.



Accountant

Mill Bay, B. C.
September 15, 2017

EDWARD MILNE COMMUNITY SCHOOL SOCIETY
STATEMENT OF REVENUES AND EXPENDITURES
(Unaudited-See Notice to Reader)
FOR THE YEAR ENDED, JUNE 30, 2017

	<u>2017</u>	<u>2016</u>
REVENUES (Note 1)		
Operating (See Statement 1A) (Note 2(a))	\$ 70,956	\$ 75,446
Operating-Restricted Projects (See Statement 1A) (Note 2(a)&3(c) & Note 7)	45,342	35,486
Gaming (See Statement 1A) (Note 2(a) & 3(b))	20,004	20,007
Projects-Restricted Funds (See Statement 1B) (Note 2(a)&3(c) & Note 7)	52,179	54,334
	<hr/>	<hr/>
	\$ 188,481	\$ 185,273
	<hr/>	<hr/>
EXPENDITURES (Note 1)		
Operating (See Statement 1A) (Note 2(a))	\$ 68,920	\$ 54,525
Operating-Restricted Projects (See Statement 1A) (Note 2(a))	38,005	20,132
Gaming (See Statement 1A) (Note 2(a) & 3(b))	16,505	21,755
Projects-Restricted Funds (See Statement 1B)(Note 2(a)&3(c))	45,793	76,700
	<hr/>	<hr/>
	169,223	173,112
 Increase (Decrease) in Funds Held for Specific Purposes		
Operating	2,036	20,920
Operating -Restricted Projects (Note 2(a)&3(c))	7,337	15,354
Gaming - (Note 2(a) & 3(b))	3,499	(1,748)
Projects-Restricted Funds (Note 3(c))	6,386	(22,365)
	<hr/>	<hr/>
	\$ 188,481	\$ 185,273
	<hr/>	<hr/>

Dianne Chiasson, Accountant

EDWARD MILNE COMMUNITY SCHOOL SOCIETY
OPERATING, GAMING AND RESTRICTED FUNDS PROJECTS SUMMARY
FOR THE YEAR ENDED, JUNE 30, 2017
(Y-E JUNE 30, 2016 COMPARATIVE FIGURES)

	Operating		Theatre		Theatre Project		Good Food Box		Maker Space		Basketball League		Community Fundraising		Total Restricted Operating Projects		Restricted Gaming		Statement 1A	
	2017	2016	2017	2016	2017	2016	2017	2016	2017	2016	2017	2016	2017	2016	2017	2016	2017	2016	2017	2016
Balances Forward, JULY 1, 2016	\$ 80,879	\$ 59,958	\$ 23,002	\$ 14,301	\$ 5,633	\$ 1,920	\$ 12,911	\$ 10,662	\$ -	\$ -	\$ 462	\$ 1,152	\$ -	\$ -	\$ 42,698	\$ 27,345	\$ 17,828	\$ 19,576	\$ 141,405	\$ 106,879
Revenues																				
-Grants (Note 5)	5,000	5,000	-	-	-	-	-	-	7,000	-	-	-	-	-	7,000	-	20,800	20,000	32,000	25,000
-Program Revenues	-	-	-	-	-	-	10,775	10,112	-	-	-	-	-	-	10,775	10,112	-	-	10,775	10,112
-Course Revenues	20,736	19,159	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	20,736	19,159
-Coordinating Fees	6,454	3,442	-	-	-	-	-	920	-	-	-	-	-	-	-	920	-	-	6,454	4,362
-Rent	37,456	39,527	14,893	13,836	842	2,569	-	-	-	-	-	-	-	-	15,735	16,405	-	-	53,191	55,932
-Donations-In-Kind	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
-Donations (Note 5)	208	7,127	-	-	-	1,200	-	-	-	-	-	-	-	-	-	1,200	-	-	208	8,327
-Community Events	-	-	-	-	-	2,329	-	-	-	-	-	-	4,481	-	11,768	6,810	-	-	11,768	6,810
-Sales	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
-Miscellaneous	199	-	-	18	56	-	-	-	-	-	-	-	-	-	56	18	-	-	255	18
-Membership	54	42	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	54	42
-Interest	34	50	9	20	-	-	-	-	-	-	-	-	-	-	9	20	4	7	47	77
-Bad Debt Recovery	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
-GST Recovery	814	1,099	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Total Revenues	70,956	75,446	14,902	13,875	898	6,098	10,775	11,032	7,000	11,768	4,481	45,342	35,486	20,904	20,007	136,302	130,939			
Expenditures																				
-Wage -Assistant	13,231	9,686	-	-	-	-	-	-	-	-	-	-	-	-	-	-	11,628	14,742	24,860	24,428
-Wage Benefits - Rec. Gen./WCB	1,400	1,833	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	1,400	1,833
-Wage - Duty Host (Incl. Wage Benefits)	4,208	4,204	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	4,208	4,204
-Accounting- Bookkeeping	11,054	7,643	-	-	-	-	-	-	-	-	-	-	-	-	-	-	1,376	4,421	12,430	12,064
-Advertising/Promotion	2,984	918	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	189	2,984	1,107
-Custodial	9,378	2,062	413	-	-	-	-	-	-	-	-	-	-	-	413	-	-	-	9,791	2,062
-Supplies-Equipment-Tel/Fax	2,442	3,159	1,377	7	273	400	-	-	-	-	462	-	-	-	1,650	407	1,788	2,403	5,879	5,968
-Course Expense	12,938	10,305	-	-	-	-	-	-	-	-	-	-	-	-	-	462	-	-	12,938	10,767
-Staff/Board Development/ACM	888	615	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	888	615
-Bank Charges	1,097	1,007	-	3	-	-	-	-	-	-	-	-	-	-	-	3	-	-	1,097	1,010
-Honorary/Gifts	-	225	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	225
-Dues/Insurance/Membership	880	828	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	880	828
-Miscellaneous	70	210	-	76	-	185	9,830	8,783	5,291	-	-	-	-	-	23,988	9,044	-	-	70	210
-Project Costs	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	23,988	9,044
-Mileage	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
-Online Data Management/Website	1,762	225	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	3,475	225
-Community Link Supports	4,243	4,400	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	4,243	4,400
-Donations	1,176	6,103	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	2,937	9,432
-Theatre - Equipment Purchases	-	-	589	-	3,131	1,520	-	-	-	-	-	-	3,329	-	1,761	3,329	-	-	3,720	1,520
-Technician-Theatre	1,170	1,104	6,004	5,088	190	280	-	-	-	-	-	-	280	-	3,720	1,520	-	-	6,474	5,368
Total Expenditures	68,920	54,525	8,383	5,174	3,594	2,384	9,830	8,783	5,291	10,906	462	38,005	20,132	16,505	21,755	123,430	96,413			
Balances as at, JUNE 30, 2017	\$ 82,915	\$ 80,879	\$ 29,520	\$ 23,002	\$ 2,937	\$ 5,633	\$ 13,856	\$ 12,911	\$ 1,709	\$ 2,013	\$ 1,152	\$ 50,035	\$ 42,698	\$ 21,327	\$ 17,828	\$ 154,277	\$ 141,405			

Dianne Chisasson, Accountant

**EDWARD MILNE COMMUNITY SCHOOL SOCIETY
RESTRICTED FUNDS - PROJECTS SUMMARY
FOR THE YEAR ENDED, JUNE 30, 2017
(Comparative figures as at June 30, 2016)**

[illegible]

EDWARD MILNE COMMUNITY SCHOOL SOCIETY
STATEMENT OF INVESTMENT IN CAPITAL ASSETS
(Unaudited-See Notice to Reader)
FOR THE YEAR ENDED, JUNE 30, 2017

	<u>2017</u>	<u>2016</u>
BALANCE, beginning of the year	\$ 34,637	\$ 33,680
Plus: Theatre Equipment	3,720	957
BALANCE, end of the year - (Note 2(b) & 4)	<u>\$ 38,357</u>	<u>\$ 34,637</u>

Dianne Chiasson, Accountant

EDWARD MILNE COMMUNITY SCHOOL SOCIETY

BALANCE SHEET
(Unaudited-See Notice to Reader)

JUNE 30, 2017

ASSETS

	<u>2017</u>	<u>2016</u>
CURRENT		
Cash - Operating Funds	\$ 91,136	\$ 74,858
- Restricted Funds - VIH-IIIIN (Note 7)	1,950	2,160
Accounts Receivable	29,524	30,129
Cash Held for Specific Purposes		
- Gaming (Note 2(a))	21,327	17,828
- Operating -Restricted Projects- (Note 3(c) & Note 7)	50,035	42,698
- Restricted Projects- (Note 3(c) & Note 7)	43,848	47,697
	<u>237,819</u>	<u>215,370</u>
RESTRICTED INVESTMENTS - Trusts (Notes 2&3)	8,538	8,446
CAPITAL ASSETS (Notes 2 & 4)	<u>38,357</u>	<u>34,637</u>
	<u>\$ 284,714</u>	<u>\$ 258,453</u>

LIABILITIES AND EQUITY

CURRENT			
Accounts Payable and Accrued Liabilities	\$ 13,184	\$ 13,077	
Accrued Liability - Sooke Works (Note 6)	-	28,724	
Funds Held for Future Purposes (Note 2(a))			
- Operating (Statement 1A)	\$ 82,915		
- Restricted Projects-Operating (Statement 1A)(Note 3(c)& Note 7)	50,035		
- Gaming (Statement 1A) (Note 2(a) & 3(b))	<u>21,327</u>	154,277	141,405
- I.H.N. - Punch Pass Program-Restricted (Note 3(c)& Note 7)		1,950	2,160
- Restricted Projects (Statement 1B) (Note 3(c)& Note 7)		<u>68,658</u>	<u>62,272</u>
		238,069	247,638
RESERVE FUNDS (Note 3)(Schedule 1)		8,288	8,446
EQUITY			
Unfunded Liability (Note 6)		-	(32,268)
Investment in Capital Assets (Statement 2)		38,357	34,637
		<u>\$ 284,714</u>	<u>\$ 258,453</u>

 Director
 Director

Dianne Chiasson, Accountant

EDWARD MILNE COMMUNITY SCHOOL SOCIETY

NOTES TO THE FINANCIAL STATEMENTS

(Unaudited-See Notice to Reader)

FOR THE YEAR ENDED, JUNE 30, 2017

1. NATURE OF ORGANIZATION

The organization is incorporated under the Society's Act of British Columbia. Its goals and objectives include providing community education and leisure programs for teenagers and adults of the Sooke Region. These financial statements do not include any of the revenues, expenditures, assets and liabilities of the Edward Milne Community School, which is part of the Sooke School District #62.

2. SIGNIFICANT ACCOUNTING POLICIES

a) Revenue and Expenses

Revenue and expenses are recorded according to the accrual basis of accounting, except donations and gaming revenues, which are recorded when received. Unconditional grant revenue is recorded as revenue at the time the Society is aware of a commitment from the funding body. Grant revenue is recorded as revenue over the period of time when it is expended on allowable expenditures. The unexpended portions of both are deferred and included in current liabilities on the balance sheet.

b) Capital Assets

Capital asset purchases are generally funded by way of operating revenues, and are accordingly recorded as expenditures in the Statement of Revenues and Expenditures, and are also capitalized from the Balance Sheet at the time of disposition or retirement.

c) Amortization

The Society does not amortize its capital assets.

Dianne Chiasson, Accountant

EDWARD MILNE COMMUNITY SCHOOL SOCIETY

NOTES TO THE FINANCIAL STATEMENTS
(Unaudited-See Notice to Reader)

FOR THE YEAR ENDED, JUNE 30, 2017

2. SIGNIFICANT ACCOUNTING PRINCIPLES – (Continued)

d) Kathy Kirk Memorial Fund

The Society maintains funds donated in trust. Interest generated on such funds is credited to the Trust Fund.

e) Donated Material and Services

The value of donated materials and services is not recorded in these financial statements.

f) Income Taxes

The Society is a registered charity within the meaning of the Income Tax Act (Canada), and is therefore exempt from income taxes on its net operating revenues.

3. RESTRICTED FUNDS

a) Kathy Kirk Memorial Fund

	<u>2017</u>	<u>2016</u>
Kathy Kirk Memorial Fund – Cash	<u>\$ 8,288</u>	<u>\$ 8,446</u>

The invested funds represent B.C. Credit Union deposits, which the Society has reserved for specific purposes.

b) Gaming Funds

Pursuant to the terms of the Society's license with the Public Gaming Branch, Province of British Columbia, gaming proceeds may be used for scholarships, library materials, computers, playgrounds, trophies and awards, uniforms and equipment, performing arts, local travel and capital projects, upon approval from the Commission.

c) Projects (Statement 1(b)) (Note 5)

From time to time, the Society enters into contracts or receives grants to facilitate specific projects. This funding is restricted for the sole use of the particular project and is governed by the terms of either the contract or grant.

Dianne Chiasson, Accountant

EDWARD MILNE COMMUNITY SCHOOL SOCIETY

NOTES TO THE FINANCIAL STATEMENTS

(Unaudited-See Notice to Reader)

FOR THE YEAR ENDED, JUNE 30, 2017

4. CAPITAL ASSETS	<u>2017</u>	<u>2016</u>
Piano, Theatre & Office Equipment	\$ 25,884	\$ 22,164
Public Art - Whale Skeleton	12,473	12,473
	<u>\$ 38,357</u>	<u>\$ 34,637</u>
 5. GRANTS & DONATIONS	 <u>2017</u>	 <u>2016</u>
Operating Grants:		
-Sooke School Dist. #62 - Community Link	\$ 5,000	\$ 5,000
-Province of BC - Gaming	20,000	20,000
	<u>25,000</u>	<u>25,000</u>
Literacy Solutions:		
-Decoda Literacy Solutions	\$ 15,931	\$ 16,221
-Decoda -Raise a Reader	1,639	1,587
-Decoda -Conference	-	250
-Sooke S. D. #62 -Books for Breakfast	1,400	1,400
-Literacy Solutions -In-Kind Donation - Book Bin Storage	2,700	2,400
-Rotary Club of Sooke - Book Bin	-	600
	<u>21,671</u>	<u>22,458</u>
Play & Learn Summer Camp:		
-Telus	\$ 575	\$ -
-Vancouver City Savings Credit Union	-	1,000
-University of BC-Pacific Institute for the Mathematical Sciences	-	3,000
-Government of Canada - HRSDC	7,766	4,912
-Excellence in Literacy Foundation	2,000	2,000
-Coast Capital Savings Credit Union	-	3,000
-Rotary Club of Sooke	2,000	2,000
-Edith Lando Foundation	-	1,800
-Edward Milne Community School Society	4,000	-
-Sooke Harbourside Lions	1,000	500
-TLC Fund for Kids - 1003 Q	1,700	-
-Canada Helps	193	-
-Other	475	-
	<u>19,709</u>	<u>18,212</u>
Youth Engagement:		
-District of Sooke	\$ 3,500	\$ 3,500
-Government of Canada - HRSDC	3,452	5,037
-Volunteer Comox Valley Society	2,755	4,202
-Seaflores Skin Care - Diane Bernard	500	-
-Other - Fundraising	593	-
	<u>10,800</u>	<u>12,739</u>
Other:		
-Makerspace	\$ 7,000	\$ -
-Theatre Projects - Carol Cave	-	600
-Theatre Projects - Sooke Harbour Players	-	600
-Other - Fundraising	207	-
-Community Fundraiser - Barney Bentall	-	2,152
-Community Fundraiser - Chilliwack Concert	-	2,329
	<u>7,207</u>	<u>5,681</u>
 TOTAL OF ALL GRANTS AND DONATIONS	 <u>\$ 84,387</u>	 <u>\$ 84,090</u>

Dianne Chiasson, Accountant

EDWARD MILNE COMMUNITY SCHOOL SOCIETY

NOTES TO THE FINANCIAL STATEMENTS

(Unaudited-See Notice to Reader)

FOR THE YEAR ENDED, JUNE 30, 2017

6. UNFUNDED LIABILITY

The Sooke Works project divestment procedures have been completed by the Society.

The subsequent audit of the books and records of the Sooke Works project had resulted in the Society incurring costs resulting in an unfunded liability of \$32,268 .

The Society has received written notice from School District #62 which states this unfunded liability has been forgiven and is no longer the liability of the Society.

The resulting transactions are reflected in these Financial Statements.

7. RESTRICTED FUNDS PROJECTS

The following Projects referred to in these financial statements as "Operating - Restricted Projects" are as follows: (See Statement 1A)

Theatre Operations

Theatre Projects

Good Food Box Project

Community Fundraising Events

Makerspace Project

The funds to operate the above projects flow through the Operating Bank Account.

The following Projects referred to in these financial statements as " Restricted Projects" are as follows: (See Statement 1B)

Play & Learn Summer Camp

Literacy Outreach Coordinator & Programs

Youth Engagement Program

The funds to operate the above projects flow through the Projects Bank Account.

Dianne Chiasson, Accountant

EDWARD MILNE COMMUNITY SCHOOL SOCIETY**CONTINUITY OF RESERVES****(Unaudited-See Notice to Reader)****FOR THE YEAR ENDED, JUNE 30, 2017**

	<u>2017</u>	<u>2016</u>
KATHY KIRK MEMORIAL FUND (Note 2(d))		
BALANCE, beginning of the year	\$ 8,446	\$ 8,213
Bursaries awarded	(250)	-
Interest earned	92	233
BALANCE, end of the year	<u>\$ 8,288</u>	<u>\$ 8,446</u>

Dianne Chiasson, Accountant