



**2018-2019
ANNUAL REPORT**

2018-2019 ANNUAL REPORT



ABOUT US

The Edward Milne Community School Society is a registered charity that has been serving the community of Sooke more than 30 years. A community school is a gathering place for people of all ages and provides a range of needs-based programming and services coordinated through community and school partnerships.

Since June 1987, the EMCS Society Program Office has worked to build partnerships with individuals and organizations in the community to provide life-long learning opportunities for people of all ages in the Sooke Region. The Society also oversees community education, cultural, and social programs, projects, and services developed to meet the needs of the community and optimize educational outcomes for vulnerable students.

BOARD OF DIRECTORS

Kate Barton, President
Jeff Bateman, Past-President
Willy Burrows, Vice-President
Secretary - TBD
Susan Percival, Treasurer
Loretta Duetscher, Director
Laura Fulton, Director



Community Education



Curriculum Enhancement



Facility Rentals



Health Programs



Literacy Programs



Youth Recreation & Leadership



Fundraisers & Events

BEHIND THE WORK: EMCS SOCIETY STAFF

COMMUNITY SCHOOL COORDINATORS

*Anne Bell, Ebony Logins &
Sasha Gale*



2018-2019 It has been a busy year of flux at the EMCS Society!

Ebony moved on after 6 years in her position. Reta retired to Ladysmith and Aimee joined the team in August 2018 and has embraced her role with skill and efficiency. Sasha started in September of 2019. Literacy Outreach Coordinator Kate Barton moved to Prince Rupert and Sarah Richer took the reins. Anne continues to lead with her immense experience and knowledge of the region.

This year's goals include increased community partnerships, improvements to our theatre infrastructure and an adjusted vision for the Makerspace Project.



Aimee McIntosh
*Program Office
Assistant*



Heather Cormier
Duty Host

STAFF

Steve Anderson
Theatre Coordinator

Kate Barton & Sarah Richer
Literacy Outreach Coordinator

Kyla Lovbakke
*Summer Program Coordinator- Youth
Engagement*

**Alison Hill, Marion Stupich
& Rhys Pugh**
Play & Learn Camp Coordinators

Alyssa Lloyd & Elayna Stewart
Play & Learn Youth Mentors

Alison Sudlow,
Play & Learn Youth Leader

Heather Cormier
Duty Host

**Alyssa Taylor, Jann Joslin
& Georgina Mason**
Theatre Techs

Reta Vasey & Aimee McIntosh
Program Office Assistants

Dianne Chaisson
Accountant

PRESIDENT'S MESSAGE



JEFF BATEMAN &
WILLY BURROWS

It's been another eventful, rewarding year around the EMCS Society board table. Change has been the keynote: We expressed warm thanks and a regretful goodbye to our 2018/19 President Kate Barton in the early summer when she and her family relocated to Prince Rupert. Likewise, we sent sad but hugely grateful best wishes to Program Assistant Reta Vasey and Co-Coordinator Ebony Logins, two "dream team" mainstays in the front office these last six years alongside Anne Bell.

The upside is that change has brought us three bright talents: Sasha Gale, who recently stepped into Ebony's hightops as Program Coordinator; Reta's beaming replacement Aimee McIntosh; and our new Literacy Outreach Coordinator Sarah Richer. Under Anne's expert guidance, these VIP's and their cohorts -- Theatre Coordinator Steve Anderson and the Society's loyal, long-standing accountant Diane Chaisson included -- continue to ensure the Society, Over 30 years after its formation, continues to serve as a creative, productive, professionally run link between EMCS and the community at large.

All told, the Society strives to live up to the mission statement enshrined in our founding constitution. Our purpose, it reads, is "to partner with the students, parents and the community to build a safe, supportive and challenging learning environment that enables people to make a living, make a life and make a difference." It's a big, open-ended vision that, within necessary personal and fiscal limits, the board and EMCSS staff continue to address.

In addition to opening the remarkable, still largely undiscovered Sooke Makerspace in the school's retrooled trades department, a major initiative these last 12 months has been the soft launch of a campaign to revitalize the EMCS Community Theatre. After 20-plus years of loyal service to students and a full compliment of community groups, the theatre is due for a makeover with new seating and sound and lighting upgrades. The ambitious six-figure campaign is off to a strong start thanks to the Society's healthy reserve funds and support from SD #62. Modest contributions to the cause are being banked via the now-annual Sooke Talks, a co-venture with Sooke Harbour Toastmasters showcasing some of the remarkable Sookies living in our midst. Additional grants will be sought and fundraising opportunities explored in the year ahead.

In closing, as Vice-President (Willy) and Past-President (Jeff) respectively, we'd like to extend high fives to our 2018/19 colleagues: Kate Barton, Treasurer Susan Percival and directors-at-large Loretta Deutscher and Laura Fulton. As ever, our meetings are graced by a range of other engaged individuals, among them *Sooke PocketNews* publisher Britt Santowski, our Sooke Chamber of Commerce liaison Les Haddad and SD #62 trustees Bob Phillips, Margot Swinburnson and Allison Watson. We're also joined on an ad hoc basis by various Society members who have paid a slim toonie for the right to participate in board meetings, learn about the real-world of education in Sooke, and help shape our path forward. Membership is open to anyone/everyone in Sooke, so please consider joining us and contributing whatever time, ideas and energy you can spare.

PRINCIPAL'S MESSAGE

LAURA FULTON



It was an honour to lead EMCS during the 2018/19 school year. We had another year full of strong community, high academic standards, incredible applied programs, amazing athletics, and learning that fostered an appreciation of our natural surroundings. We continue to be proud of our remarkable youth and outstanding educators!

The 2018/19 graduating class won over \$120 000 in scholarships. Nearly half of the graduating class went directly into post-secondary studies at a wide range of institutions, including: Camosun College, University of Victoria, University of British Columbia, University of PEI, British Columbia Institute of Technology, Vancouver Island University, Simon Fraser University, University of Alberta, and the Canadian College of Performing Arts. Many students are travelling and working with intentions to pursue post-secondary studies after they have taken time to explore the world and earn income. While many teachers had already begun to include aspects of the new BC curriculum into courses prior to last year, 2018/19 was our first year officially integrating the new BC curriculum. The curriculum is characterized by an increased emphasis on competencies and student choice. Provincial assessments moved towards a grade 10 and 12 literacy assessments, a grade 10 numeracy assessment, and the cessation of provincial exams.

EMCS continued to offer an incredibly rich diversity of programming. Mathematics and science continue to be strengths at EMCS – approximately 14% of our student population elected to take more than one science course, and over 20% of our graduating class enrolled in Calculus 12. Marine Biology was added as a popular junior science elective. Choice in the area of English included studies in Composition, Literary Studies, Creative Writing, Media Studies, First Peoples English and Advanced Placement English. We offered 7 different senior Social Studies options, as well as a strong French Immersion Program. Our arts programs continue to impress with a growing band, thriving musical theatre, and excellent visual and a new digital arts program. Athletics continued to provide strong offerings to students, including a new superfit course and sports performance rugby. The new Careers curriculum was successfully introduced as a blended program. Exit interviews were introduced as part of the senior Career Life Connections course. We were thrilled with the incredible support from the Sooke community in assisting students with this process!

Our learning environment was upgraded in many ways during the 2018/19 school year. We were very proud to unveil three new Coast Salish art pieces in partnership with role model Charlene George. *A New Day*, *13 Moons* and *Little Sister* now hang in our common areas. Our main commons also received a fresh coat of paint. Our TASK class added benches to our outdoor classroom, which continues to be used for many school and class gatherings. One of our computer labs was converted to a new classroom, creating a more flexible learning space. As part of this, we received a 'floating lab' of 30, 15" chromebooks. Our remaining two student labs were upgraded, and are now in a much better position to support our digital programs such as: Computer Science, Digital Art, Photography, Electronics, Robotics, and Drafting. The woodshop was reconfigured and received an electrical upgrade. All shops received new dust collectors. Our foods room was outfitted with new ovens and stove tops. The gardens directly in front of our school were weeded and refreshed by our district facilities crew. The Ministry of Transportation installed a sidewalk along Edward Milne Road, which has greatly improved safety. The landscaping associated with this project will be completed during the 2019/20 school year. Finally, we successfully introduced a school 'Wolverine' app, and opened both the student and family portals in MyEducation BC which has allowed us to increase our communication with students and families.

Enrolment at EMCS continues at a steady pace, with many new registrations. We hosted approximately 60 international students from Spain, Australia, China, Brazil, Switzerland, Japan, Mexico, Germany, Turkey (late arrival), Colombia, Netherlands.

I look forward to continuing to build on our strong community school partnership 2019/20!

LITERACY OUTREACH

Books for Breakfast is a preschool story time program that runs once a month in both Sooke and East Sooke from September to May. Snacks are provided and each family is given a book to take home. This last year, the program was offered in East Sooke (for the first time) at the local community hall and in Sooke at the Sooke Family Resources Centre. East Sooke had an average of 11 children per session and 8 families. Attendance ranged from 7 to 18 children and 5 to 11 families. Sooke had an average of 8 children per session and 6 families. Attendance ranged from 4 to 16 children and 4 to 9 families.

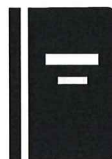
The Book Bin program distributes approximately 7500 books to the community in a year. Currently, there are six bins: two at SEAPARC, two at the Sooke Family Resource Society, one at EMCS, one at T'Sou-ke Nation Reserve and one at the Pacheedaht Nation in Port Renfrew.

Family Literacy Day

To celebrate the week of National Family Literacy Day, the Sooke Region Literacy Project (SRLP) partnered with the Sooke rotary, Engineering for Kids Victoria, CFAX Santa's Anonymous and EMCS Society to host a free workshop event for families to explore S.T.E.A.M. activities. The Sooke Community Theatre-EMCS and facility provided space for over 200 children, adults, volunteers and staff to attend.



Sarah Richer thanks Russel Books for their support




THE SOOKE REGION LITERACY PROJECT, IN PARTNER WITH
THE EMCS SOCIETY AND THE VANCOUVER ISLAND REGIONAL
LIBRARY PRESENTS

A Celebration of Stories: Author Visit with Trudy Spiller

SATURDAY, AUGUST 24
AT THE SOOKE VANCOUVER
ISLAND REGIONAL LIBRARY
11:00am - 12:00pm
Ages 3 - 9

Trudy's
Rock Story

JOIN US FOR THIS FAMILY
FRIENDLY EVENT AS WE
CELEBRATE STORIES WITH
TRUDY SPILLER, AUTHOR OF
TRUDY'S ROCK STORY.



A Celebration of Stories took place in Sooke on August 24th, facilitated by Trudy Spiller. Trudy is part of the Gitxsan Nations in British Columbia and belongs to the House of Gwininitxw of the Wolf Clan. Trudy and her siblings were brought up to believe that children are like flowers.

Trudy shared her stories to a packed room of 3-9 year olds at the Sooke Branch Library on August 24. She captivated the children, reading her children's book, *Trudy's Rock Story*, as well as her wealth of knowledge of First Nation ways of knowing, medicine, food, and culture.

Sarah Richer & Kate Barton
LITERACY OUTREACH COORDINATORS

PLAY & LEARN SUMMER CAMP



Play and Learn Summer Camp, now in its ninth year, provides a rich play-based learning environment for four weeks, immersing children in literacy and numeracy activities designed to foster their existing academic skills, and to improve their self-confidence and enjoyment in these subject areas. The program is invariably a huge success.

This year, the program was funded by the EMCS Society, Pacific Institute for the Mathematical Sciences, the Rotary Club of Sooke, Excellence in Literacy Foundation, Decoda Literacy Solutions – Sooke Region Literacy Task Group, Sooke Harbourside Lions, HRSDC, as well as donations from the Cathy's Corner Cafe, Andy's 2 for 1 Pizza, and School District No. 62 (Sooke). These funders made it possible to offer the camp to families at no charge.

There were a total of 25 children registered, and all children attended the camp from four participating schools: Saseenos Elementary, Sooke Elementary, L'Ecole Poirier Elementary, and John Muir Elementary. The grade listed below indicates the level the child was in this past school year. There were 7 children who were of Aboriginal descent and 12 children who were from low income families.

Three coordinators facilitated the camp, leading Literacy, Recreation, and Numeracy. The camp coordinators met prior to the beginning of the camp to discuss schedules, field trips, and expectations for the camp and children.

The 2019 camp again took place at Sooke Elementary School, which is the perfect site with classrooms that allowed flexibility for learning. Everything at the school is properly sized for this age group, and we have now been at this location for five years. The children are a lot more comfortable and confident when in this setting. They enjoyed the two playgrounds, the fields, and the gym. It is also centrally located for parents, providing a more physically and financially accessible location than previous years. Sooke Elementary is also within walking distance of SEAPARC Leisure Complex, where the campers swam every Friday afternoon.

Wildly successful field trips included, Forest Friday's with an afternoon at SEAPARC and pizza, Beacon Hill Park, the Children's Farm and IMAX theatre, The BC Forest Discovery Center in Duncan and Goldstream Park with a stop at the Play Zone.

Quantitative and qualitative measurements show this camp is a huge success and asset in our community. Funding and logistical support from diverse sources speaks to Sooke's considerable commitment to education and literacy.



Female	Male	Aboriginal	Low Income	Grade One	Grade Two	Grade Three
10	15	7	12	9	10	6

COMMUNITY THEATRE

Sooke & Community
Theatre
Event Highlights
2018-2019



Snow White's Pantomime- Sooke Harbour Players

Sooke Talks- EMCS Society

Sooke Talent Show: Sooke Harbour Players

Nutcracker Dance- Carol Cave Dance Studio

Climate Change Talks- Transition Sooke

Edge of the Knife- EMCS Society

Commercials- Sooke Harbour Players

Sooke Youth Show Choir

Multiculture Story Telling

Movie Night- Sooke Bike Club

Sealife Talks- George Butcher

Winter High School Band Concert

John Muir Christmas Concert

Grad Fashion Show

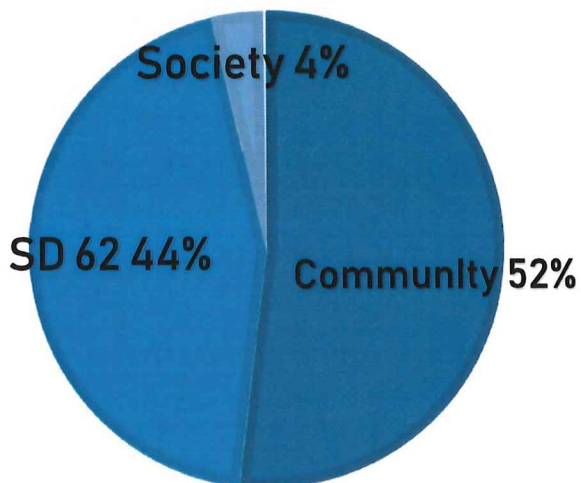
Year End Band Concert

Mamma Mia- EMCS Musical

SD 62 Pro D Seminar Day

and many, many more

THEATRE USE



Steve Anderson
THEATRE COORDINATOR

MAKERSPACE



The idea of a Sooke Makerspace was brought to the EMCS Society by a small group of community members, and seed funding was provided by a donor through the United Way of Greater Victoria. Support for this vast project was graciously given by United Way, the School District, EMCS staff, EMCSS staff and multitudes of volunteers. Makerspace officially opened in November 2018.

The Sooke Makerspace consists of a workshop, eventually a computer/robotics and electronics lab, tech shop, and arts and crafts space in the textiles room. Conventional tools and equipment as well as cutting-edge technology such as a 3-D Printer, and a CNC (Cutting Numerical Control) machine are available for use.



The Makerspace is for people of all ages and passions in the Sooke region – DIYers, hobbyists, tinkers, artists, building entrepreneurs, youth, seniors, and anyone curious about the latest technology. It is a place where people can socialize, work individually or collaboratively on projects, and share skills and knowledge – all to facilitate the making of things.

While off to an excellent start in 2018, Makerspace is in a challenging phase. Volunteers have gone over and above to help out, and their ideas and energy have made them indispensable to the opening and the ongoing operation. Though initially open hours were staffed with eager helpers, the space was poorly attended by the public, and volunteer interest waned.

It is our hope that we eventually will have funds to hire a coordinator specific to the Makerspace and we are actively working to make that happen. At this time, we are working to get the space open and in use via one day and series workshops.



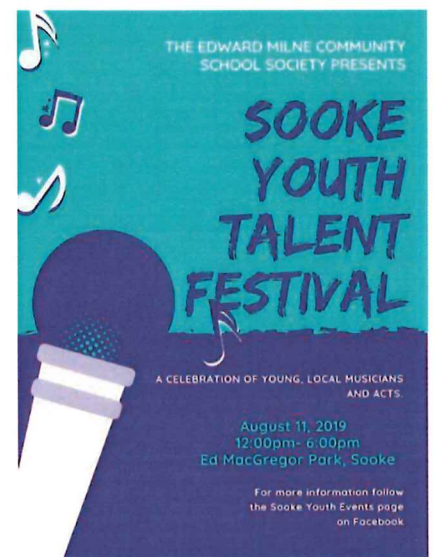


YOUTH ENGAGEMENT

Kyla Lovbakke, an EMCS grad and UVIC Education student, excelled as our *Summer Program Coordinator- Youth Engagement*. She was hired for the summer with assistance from the Canada Student Summer Jobs initiative. She ran two beach clean ups at Wiffen Spit and Ella Beach, both well attended with volunteers and garbage. Kyla also undertook a Maker space open houses in July and August, attended by several people. and a youth talent festival at Ed McGregor Park. She also planned and executed the 19th Annual Trevor Purdy 3-on-3 Basketball Tournament. These events were well attended and well-advertised via social and conventional media. She also coordinated a youth friendly business survey of 8 local establishments, following up with Wild Mountain Food and Drink, the Sooke Regional Library, and Sooke Dance Studio. We thank Kyla for her service and wish her the best as she begins her teaching career.

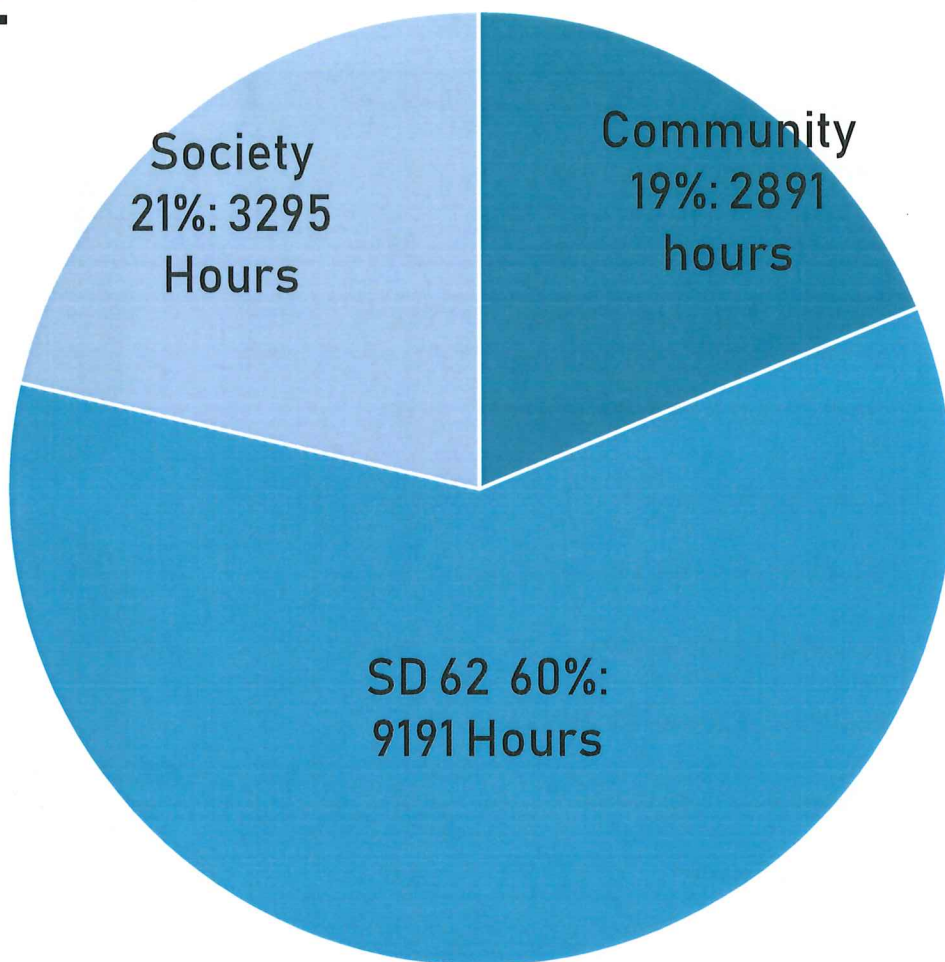
This year saw the creation of a *Youth Engagement Coordinator* position aimed at enhancing and increasing the capacity of current service providers' ability to meaningfully engage and empower youth in the region. This term contract position was grant funded, and fiscally hosted by the EMCS Society and in partnership with Island Health, SEAPARC Leisure Complex, Boys and Girls Club of Greater Victoria, West Shore Parks and Recreation, and School District No. 62 (Sooke). This position was initially staffed by Katelyn Kennedy and is now shared amongst the former and Carly Bryson, the Youth Recreation Coordinator for Westshore Parks and Recreation.

The project partners sit at the Healthy Schools Healthy People (HSHP) Community Table that includes senior levels from over 25 agencies. These agencies share a commitment to promoting the health and well-being of children, youth, and families in the School District No. 62 (Sooke) catchment areas of the region of Sooke to Port Renfrew and the West Shore (Highlands, Metchosin, Colwood, and Langford). The HSHP table has identified a need to collectively deepen the capacity of meaningful youth engagement efforts in this region. With the leadership of the Youth Engagement Coordinators, this project will provide professional development opportunities for youth service providers and increase the capacity of current services to meaningfully engage and empower youth. The funding for the project will be spent by June 2020.

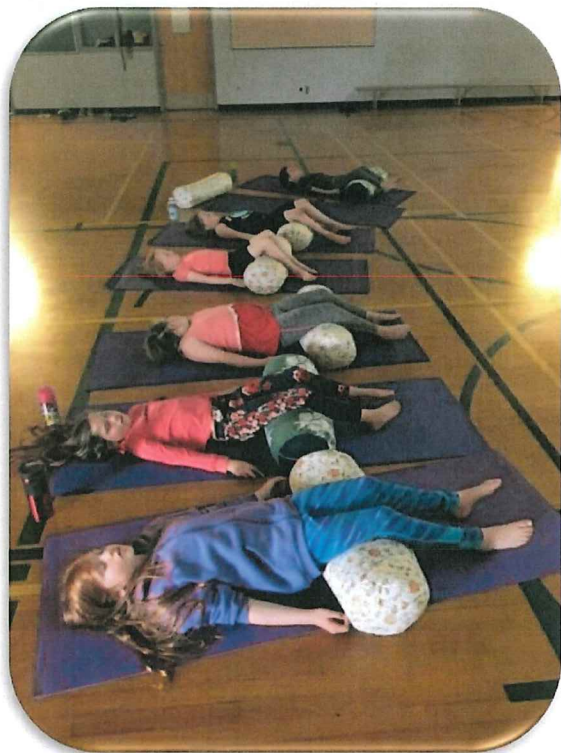


FACILITY USE

Thanks to Aimee for her work in carefully tracking facility use for the Sooke region. This does not include theatre hours.



Total Hours Booked: 15,377





COMMUNITY EDUCATION

Community Education Highlights	Participants
Lean Team: runs year round	145
Pro D Day Basketball Camp	28
Guitar for Beginners: offered twice	14
Food Chi Fermentation: offered twice	13
Latin Dance	14
Standard First Aid: offered thrice	49
Food Safe: offered twice	19
Food Chi GF Bread/DF Cheese	7
Taste of Ballroom Dance	12
Sushi- Edible Art	14
Intro to Spanish	9
Kids Yoga	12



Makerspace Classes	Participants
Intro to 3d Printing: offered thrice	10
Woodworking for Women: offered twice	10

Overall Statistics	
Total Courses Advertised	65
Total Courses Run	45
Total Revenue from Classes 2018-2019	30,400
Total Revenue from Classes 2017-2018	23,000



HEALTH & NUTRITION



178

GOOD FOOD
BOX ORDERS

46

IHN
REFERRALS

135

COOKING OUT OF
THE BOX
PARTICIPANTS



On behalf of us all at the EMCS Society:
**THANK YOU FOR YOUR CONTINUED
SUPPORT AND PARTICIPATION!**

EDWARD MILNE COMMUNITY SCHOOL SOCIETY

FINANCIAL STATEMENTS

(Unaudited-See Notice to Reader)

JUNE 30, 2019

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- 9- Schedule 1 – Continuity of Reserves

Dianne Chiasson, Accountant

Dianne Chiasson

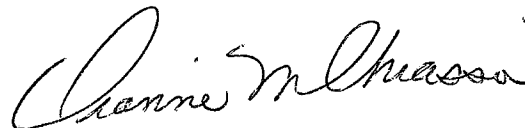
Accountant
947 Deloume Road
Mill Bay, B.C. V0R 2P1

Phone: 250-886-2010
E-Mail: dianne9@shaw.ca

NOTICE TO READER ENGAGEMENT REPORT

To: THE DIRECTORS,
EDWARD MILNE COMMUNITY SCHOOL SOCIETY

I have compiled the balance sheet of Edward Milne Community School Society as at June 30, 2019 and the statements of revenues and expenditures for the year then ended from information provided by the Society. I have not audited, reviewed or otherwise attempted to verify the accuracy or completeness of such information. Readers are cautioned that these statements may not be appropriate for their purposes.



Accountant

Mill Bay, B. C.
September 11, 2019

EDWARD MILNE COMMUNITY SCHOOL SOCIETY
STATEMENT OF REVENUES AND EXPENDITURES
(Unaudited-See Notice to Reader)
FOR THE YEAR ENDED, JUNE 30, 2019

	<u>2019</u>	<u>2018</u> <u>(Restated)</u> <u>(Note 7)</u>
REVENUES (Note 1)		
Operating (See Statement 1A) (Notes 2(a) & 6)	\$ 57,523	\$ 59,761
Operating - Unrestricted Projects (See Statement 1A) (Notes 2(a),3(c), 6)	15,515	31,647
Gaming- Externally Restricted (See Statement 1B) (Notes 2(a), 3(b), 6)	20,005	20,005
Projects-Externally Restricted Funds (See Statement 1B) (Notes 2(a),3(c),Note 6)	160,010	55,580
	<hr/>	<hr/>
	\$ 253,053	\$ 166,993
EXPENDITURES (Note 1)		
Operating (See Statement 1A) (Notes 2(a), 6)	\$ 61,442	\$ 67,797
Operating - Unrestricted Projects (See Statement 1A) (Notes 2(a),3(c), 6)	53,753	18,405
Gaming- Externally Restricted (See Statement 1B) (Notes 2(a), 3(b), 6)	20,891	16,718
Projects-Externally Restricted Funds (See Statement 1B) (Notes 2(a),3(c), 6)	55,238	56,847
	<hr/>	<hr/>
	191,324	159,767
Increase (Decrease) in Funds Held for Specific Purposes		
Operating	(3,919)	(8,036)
Operating - Unrestricted Projects (Notes 2(a),3(c), 6)	(38,238)	13,242
Gaming- Externally Restricted (Notes 2(a), 3(b), 6)	(886)	3,287
Projects-Externally Restricted Funds (Notes 2(a),3(c),Note 6)	104,772	(1,267)
	<hr/>	<hr/>
	\$ 253,053	\$ 166,993

EDWARD MILNE COMMUNITY SCHOOL SOCIETY
OPERATING AND UNRESTRICTED FUNDS PROJECTS SUMMARY
FOR THE YEAR ENDED, JUNE 30, 2019
(Y-E JUNE 30, 2018 COMPARATIVE FIGURES)

	Operating		Theatre		Theatre Project		Theatre Project		Maker Space		Community Fundraising		Community Fundraising		Totals	
	2019	2018	2019	2018	2019	2018	2019	2018	2019	2018	2019	2018	2019	2018	2019	2018
Balances Forward, JULY 1, 2018	\$74,879	\$82,915	\$40,947	\$29,520	\$4,949	\$2,937	\$1,088	\$1,709	\$2,437	2,013	\$124,300	\$119,094				
Revenues																
-Grants (Note 5)	5,000	5,000	-	-	-	-	-	-	-	-	-	-	-	-	5,000	5,000
-Program Revenues	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
-Course Revenues	30,404	23,368	-	-	-	-	1,799	-	-	-	-	-	-	-	32,203	23,368
-Coordinating Fees	3,504	3,838	-	-	-	-	-	-	-	-	-	-	-	-	3,504	3,838
-Rent	17,068	26,208	9,531	17,225	25	2,012	-	-	-	-	-	-	-	-	26,624	45,445
-Donations-In-Kind	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
-Donations (Note 5)	368	-	-	-	-	-	47	-	-	-	-	-	-	-	415	-
-Community Events	-	-	2,988	1,848	-	114	-	-	393	10,440	-	-	-	-	3,381	12,402
-Sales	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
-Miscellaneous	-	385	-	-	-	-	-	-	-	-	-	-	-	-	385	-
-Membership	58	67	-	-	-	-	724	-	-	-	-	-	-	-	782	67
-Interest	37	36	8	8	-	-	-	-	-	-	-	-	-	-	46	44
-Bad Debt Recovery	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
-GST Recovery	1,085	860	-	-	-	-	-	-	-	-	-	-	-	-	1,085	860
Total Revenues	57,524	59,761	12,528	19,081	25	2,126	2,570	-	393	10,440					73,039	91,408
Expenditures																
-Wage -Assistant	14,294	14,188	-	-	-	-	-	-	-	-	-	-	-	-	14,294	14,188
-Wage Benefits - Rec. Gen./WCB	2,786	2,669	-	-	-	-	-	-	-	-	-	-	-	-	2,786	2,669
-Wage - Duty Host (Incl. Wage Benefits)	2,859	6,234	-	-	-	-	-	-	-	-	-	-	-	-	2,859	6,234
-Accounting- Bookkeeping	8,467	9,766	-	-	-	-	-	-	-	-	-	-	-	-	8,467	9,766
-Advertising/Promotion	2,994	1,640	-	-	-	-	-	-	-	-	-	-	-	-	2,994	1,640
-Custodial	184	4,245	245	2,798	-	-	-	-	-	-	-	-	-	-	429	7,043
-Supplies-Equipment-Tel/Fax	2,119	2,147	154	1,269	-	-	858	-	-	-	-	-	-	-	3,131	3,416
-Course Expense	17,961	15,011	-	-	-	-	740	-	-	-	-	-	-	-	18,701	15,011
-Staff/Board Development/A/GM	393	388	-	-	-	-	-	-	-	-	-	-	-	-	393	388
-Bank Charges	1,204	1,110	-	-	-	-	6	-	-	-	-	-	-	-	1,210	1,110
-Honoraria/Gifts	332	338	-	-	-	-	-	-	-	-	-	-	-	-	332	338
-Dues/Membership	225	378	-	-	-	-	-	-	-	-	-	-	-	-	225	378
-Insurance-Directors/Officers	510	510	-	-	-	-	-	-	-	-	-	-	-	-	510	510
-Miscellaneous	20	15	66	-	-	-	-	-	-	-	-	-	-	-	86	15
-Project Costs	-	1,437	-	-	-	-	114	1,296	595	262	10,016	-	-	-	1,558	12,162
-Online Data Management/Website	1,975	1,918	-	-	-	-	-	-	26	-	-	-	-	-	1,975	1,944
-Community Link Supports	4,828	4,845	-	-	-	-	-	-	-	-	-	-	-	-	4,828	4,845
-Donations	291	500	205	-	-	-	-	-	-	-	1,568	-	-	-	2,064	500
-Theatre - Equipment Purchases	-	-	1,681	-	-	-	-	-	-	-	-	-	-	-	4,926	-
-Technician-Theatre	-	458	3,428	3,587	-	-	-	-	-	-	-	-	-	-	3,428	4,045
Total Expenditures	61,442	67,798	5,778	7,654	3,246	114	2,901	621	1,830	10,016					75,197	86,203
-Transfer Theatre Seats to Restricted Use Funds			(40,000)												(40,000)	
Balances as at, JUNE 30, 2019	\$70,961	\$74,879	\$7,696	\$40,947	\$1,728	\$4,949	\$756	\$1,088	\$1,000	\$2,437	\$82,142	\$124,300				

Dianne Chlason, Accountant

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Dianne Chiasson, Accountant

EDWARD MILNE COMMUNITY SCHOOL SOCIETY
STATEMENT OF INVESTMENT IN CAPITAL ASSETS
(Unaudited-See Notice to Reader)
FOR THE YEAR ENDED, JUNE 30, 2019

	<u>2019</u>	<u>2018</u>
BALANCE, beginning of the year	\$ 39,697	\$ 38,357
Plus: Theatre Equipment	4,926	1,149
Office Equipment	-	191
	<hr/>	<hr/>
BALANCE, end of the year - (Note 2(b) & 4)	<u>\$ 44,623</u>	<u>\$ 39,697</u>

EDWARD MILNE COMMUNITY SCHOOL SOCIETY

BALANCE SHEET
(Unaudited-See Notice to Reader)

JUNE 30, 2019

ASSETS

	<u>2019</u>	<u>2018</u> <u>(Restated)</u> <u>(Note 7)</u>
CURRENT		
Cash - Operating Funds	\$ 80,624	\$ 85,013
- Restricted Funds - VIHA-IHN-Pass Program (Note 3(c))	1,530	1,530
Accounts Receivable	37,799	24,336
Prepaid Expense	500	-
Cash Held for Specific Purposes		
- Operating -Restricted Projects- (Note 3(c), 6)	11,182	61,925
- Gaming (Note 2(a), 6)	23,728	24,614
- Restricted Projects- (Note 3(c) & Note 6)	143,400	44,374
	<u>298,763</u>	<u>241,792</u>
RESTRICTED INVESTMENTS - Trusts (Notes 2&3)	8,519	8,386
CAPITAL ASSETS (Notes 2 & 4)	<u>44,623</u>	<u>39,697</u>
	<u>\$ 351,905</u>	<u>\$ 289,875</u>

LIABILITIES AND EQUITY

CURRENT		
Accounts Payable and Accrued Liabilities	\$ 5,344	\$ 10,102
Deferred Funds Held for Future Purposes (Notes 2(a))		
- Operating (Statement 1A)	\$ 70,961	
- Operating Unrestricted Projects (Statement 1A)(Notes 3(c)	<u>11,182</u>	82,143
		124,300
- Externally Restricted Gaming (Statement 1B) (Notes 2(a),	\$ 23,728	
- Externally Restricted Projects (Statement 1B) (Note 3(c),	<u>186,018</u>	209,746
		105,860
VIHA-IHN-Pass Program-Restricted (Note 3(c))	<u>1,530</u>	<u>1,530</u>
	298,763	241,792
RESERVE FUNDS (Notes 2& 3)(Schedule 1)	8,519	8,386
EQUITY		
Investment in Capital Assets (Statement 2)	44,623	39,697
	<u>\$ 351,905</u>	<u>\$ 289,875</u>

Director

Director

Dianne Chiasson, Accountant

EDWARD MILNE COMMUNITY SCHOOL SOCIETY

NOTES TO THE FINANCIAL STATEMENTS
(Unaudited-See Notice to Reader)

FOR THE YEAR ENDED, JUNE 30, 2019

1. NATURE OF ORGANIZATION

The organization is incorporated under the Society's Act of British Columbia. Its goals and objectives include providing community education and leisure programs for teenagers and adults of the Sooke Region. These financial statements do not include any of the revenues, expenditures, assets and liabilities of the Edward Milne Community School, which is part of the Sooke School District #62.

2. SIGNIFICANT ACCOUNTING POLICIES

a) Revenue and Expenses

Revenue and expenses are recorded according to the accrual basis of accounting, except donations and gaming revenues, which are recorded when received. Unconditional grant revenue is recorded as revenue at the time the Society is aware of a commitment from the funding body. Grant revenue is recorded as revenue over the period of time when it is expended on allowable expenditures. The unexpended portions of both are deferred and included in current liabilities on the balance sheet.

b) Capital Assets

Capital asset purchases are generally funded by way of operating revenues, and are accordingly recorded as expenditures in the Statement of Revenues and Expenditures, and are also capitalized from the Balance Sheet at the time of disposition or retirement.

c) Amortization

The Society does not amortize its capital assets.

Dianne Chiasson, Accountant

EDWARD MILNE COMMUNITY SCHOOL SOCIETY

NOTES TO THE FINANCIAL STATEMENTS
(Unaudited-See Notice to Reader)

FOR THE YEAR ENDED, JUNE 30, 2019

2. SIGNIFICANT ACCOUNTING PRINCIPLES – (Continued)

d) Kathy Kirk Memorial Fund

The Society maintains funds donated in trust. Interest generated on such funds is credited to the Trust Fund.

e) Donated Material and Services

The value of donated materials and services is not recorded in these financial statements.

f) Income Taxes

The Society is a registered charity within the meaning of the Income Tax Act (Canada), and is therefore exempt from income taxes on its net operating revenues.

3. RESTRICTED FUNDS

a) Kathy Kirk Memorial Fund

	<u>2019</u>	<u>2018</u>
Kathy Kirk Memorial Fund – Cash	<u>\$ 8,519</u>	<u>\$ 8,386</u>

The invested funds represent B.C. Credit Union deposits, which the Society has reserved for specific purposes.

b) Gaming Funds (Statement 1(b), Note 6)

Pursuant to the terms of the Society's license with the Public Gaming Branch, Province of British Columbia, gaming proceeds may be used for scholarships, library materials, computers, playgrounds, trophies and awards, uniforms and equipment, performing arts, local travel and capital projects, upon approval from the Commission.

c) Projects (Statement 1(b), Note 6)

From time to time, the Society enters into contracts or receives grants to facilitate specific projects as stipulated by the funder. This funding is restricted for the sole use of the particular project and is governed by the terms of either the contract or grant.

Dianne Chiasson, Accountant

NOTES TO THE FINANCIAL STATEMENTS

(Unaudited-See Notice to Reader)

FOR THE YEAR ENDED, JUNE 30, 2019

4. CAPITAL ASSETS	<u>2019</u>	<u>2018</u>
Piano, Theatre & Office Equipment	\$ 32,150	\$ 27,224
Public Art - Whale Skeleton	12,473	12,473
	<u>\$ 44,623</u>	<u>\$ 39,697</u>
 5. GRANTS, DONATIONS & FUNDRAISING	 <u>2019</u>	 <u>2018</u>
Operating Grants:		
-Sooke School Dist. #62 - Community Link	\$ 5,000	\$ 5,000
-Province of BC - Gaming	20,000	20,000
	<u>25,000</u>	<u>25,000</u>
 Literacy:		
-Decoda Literacy Solutions	\$ 15,931	\$ 15,931
-Decoda Literacy Solutions - Displaced Workers	10,000	-
-Decoda -Raise a Reader	1,613	1,613
-Sooke S. D. #62 -Books for Breakfast	2,800	-
	<u>30,344</u>	<u>17,544</u>
 Play & Learn Summer Camp:		
-University of BC-Pacific Institute for the Mathematical Sciences-2018&2019	\$ 4,000	\$ 2,500
-Government of Canada - HRSDC	9,547	8,824
-Government of Canada - HRSDC - Reduction of Grant 2017	-	(1,121)
-Excellence in Literacy Foundation	2,000	2,000
-Rotary Club of Sooke	2,000	2,000
-Edith Lando Foundation	-	2,000
-Coast Capital Savings Credit Union	2,500	-
-Edward Milne Community School Society	13,000	8,000
-Sooke Harbourside Lions	1,000	1,000
-Canada Helps	-	192
-Other	-	100
	<u>34,047</u>	<u>25,495</u>
 Youth Engagement:		
-Vancouver Island Health Authority -West Shore/Sooke Youth Engagement	\$ 47,856	\$ -
-District of Sooke	3,400	-
-Government of Canada - HRSDC	3,695	3,365
-Government of Canada - HRSDC - Reduction of Grant 2017	-	(463)
-Burnside/Gorge Community Association	2,000	-
-Other - Donations/Fundraising	554	471
	<u>57,505</u>	<u>3,373</u>
 Other:		
-Theatre - Fundraising	\$ 3,381	\$ -
-Other - Fundraising	603	-
	<u>3,984</u>	<u>-</u>
 TOTAL OF ALL GRANTS, DONATIONS & FUNDRAISING	 <u>\$ 150,880</u>	 <u>\$ 71,412</u>

EDWARD MILNE COMMUNITY SCHOOL SOCIETY

NOTES TO THE FINANCIAL STATEMENTS

(Unaudited-See Notice to Reader)

FOR THE YEAR ENDED, JUNE 30, 2019

6. RESTRICTED FUNDS PROJECTS

The following Projects referred to in these financial statements as "Operating and Unrestricted Funds Projects" are managed at the discretion of the Society: (Statement 1A)

Theatre Operations
Theatre Projects
Community Fundraising Events
Makerspace Project

The following Projects referred to in these financial statements as "Externally Restricted Projects" are Grants having a specific use and purpose which are restricted and are as follows: (Statement 1B)

Gaming	Community Gaming Grants Branch - Prov. Of BC
Good Food Box Program	Island Health Authority
Play & Learn Summer Camp	Govt. Of Canada - HRSDC Grant plus various Community Grants
Literacy Outreach Coordinator & Programs	Decoda Literacy Solutions
Literacy Displaced Workers - Sooke Region	Decoda Literacy Solutions
Youth Engagement Program	Govt. Of Canada - HRSDC and District of Sooke Grants
West Shore-Sooke Youth Engagement	Island Health Authority
EMCSS Theatre Seats Replacement Project	EMCS Society - Director's Motion on April 18, 2019

7. Restated Figures - Statement 1 & Balance Sheet

In an attempt to further clarify information for the reader of these financial statements, Statement 1A and 1B have been reorganized to reflect funds that are externally restricted from those for which the Edward Milne Community School Society has sole discretion as to use and purpose. By doing so, the comparative 2018 figures have been restated to also reflect this reorganization.

EDWARD MILNE COMMUNITY SCHOOL SOCIETY
CONTINUITY OF RESERVES
(Unaudited-See Notice to Reader)
FOR THE YEAR ENDED, JUNE 30, 2019

	<u>2019</u>	<u>2018</u>
KATHY KIRK MEMORIAL FUND (Note 2(d))		
BALANCE, beginning of the year	\$ 8,386	\$ 8,288
Bursaries awarded	-	-
Interest earned	133	98
BALANCE, end of the year	<u>\$ 8,519</u>	<u>\$ 8,386</u>